

BYLAWS

Deaf Celebration of Dallas

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ARTICLE ONE

NAME AND OBJECTIVES

1.1 **Name.**

- a) The name of the Organization shall be **Deaf Celebration of Dallas** (hereafter referred to as the “Organization”).
- b) This Association is a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Service Code (or corresponding provisions of any future United States Internal Revenue Law).

1.2 **Objectives.** The objectives for which the Organization is assembled are:

- a) Hold an annual or bi-annual event to promote and celebrate Deaf and Hard of Hearing culture, heritage, and language (American Sign Language);
- b) Educate the community;
- c) Broaden knowledge about Deaf culture and Deaf heritage among interpreters, professionals, children, parents, educators, and others;
- d) Create public awareness of organizations of, for, and by the Deaf;
- e) Provide a forum for artists, performing artists, and craftspeople who are Deaf.

ARTICLE TWO

OFFICES

2.1 **Principal Office.** As to the time where the Organization can afford such space, meetings are held at the Dallas Community Center of the Deaf (hereafter referred to as the “Deaf Club”). Until such time, the Organization does not have a principal office.

2.2 **Registered Office.** The Organization shall have and continuously maintain in the State of Texas a registered office. The registered agent is the Chairperson wherein the registered office is located at the Chairperson’s home address. The registered agent and the address of the registered office may be changed from time to time by the committees.

ARTICLE THREE

OFFICERS

- 3.1 **Officers of the Organization.** The officers of the Organization shall consist of a Chairperson, an Assistant Chairperson, a Secretary and a Treasurer. Officers in those four positions must be deaf or hard-of-hearing. All elections of officers shall be held at the annual committee election. The vote of a majority of all members of the Organization present at the annual committee election of the members shall be required for the election of an officer. All officers shall hold their offices for such terms of one year and shall have such authority and exercise such powers and perform such duties as shall be determined from time to time by the committees by resolutions not inconsistent with these Bylaws.
- 3.2 **Term of Office and Removal.** The term of office for all officers shall be for one (1) year, commencing with the date immediately following the annual committee election in the year during which such officers are elected and expiring immediately following the annual committee election in the year during which their term is to expire; provided that the officers of the Organization shall hold office until their successors are elected or appointed and qualify, or until their death or until their resignation. Annual committee elections take place in the next month's meeting after the completion of the Deaf Celebration event.
- 3.3 **Vacancies.** Any vacancy occurring in the Treasurer, Secretary, and Assistant Chairperson offices by death or resignation shall be filled by electing one of the committee members in a committee-wide election. If in the event the Chairperson dies or resigns, the Assistant Chairperson shall take the Chairperson's place and a new Assistant Chairperson shall be elected by the committee. If for some reason both the Chairperson and Assistant Chairperson leave at the same time, an emergency election shall be formed and held at the next meeting by the committee for both positions.
- 3.4 **Chairperson.** The Chairperson shall be the Chief Executive Officer of the Organization, shall have a general and active management of the business of the Organization and shall see that all orders and resolutions of the committees are carried into effect. The Chairperson shall preside at all meetings of the committees. The Chairperson shall be an ex-officio member of all committees, except the Nominating Committee.
- 3.5 **Assistant Chairperson.** The Assistant Chairperson shall, in the absence or disability of the Chairperson, perform the duties and have the authority and exercise the powers of the Chairperson. He or she shall perform such other duties and have such other authority and powers as the committees may from time to time prescribe or as the Chairperson may from time to time delegate. The Assistant Chairperson shall serve as the chairperson of the Laws Committee if necessary.

ARTICLE THREE

OFFICERS

- 3.6 **Secretary.** The Secretary shall attend all meetings of the committees and record all of the proceedings of the meetings of the committees as minutes to be kept for that purpose. The Secretary shall post notice(s) of all special and regular meetings of the committee. The Secretary shall be a custodian of all official papers and records of the Organization. The Secretary shall keep a roster of committee members. He or she shall perform such other duties as from time to time may be assigned by the Chairperson or the committees.
- 3.7 **Treasurer.** The Treasurer shall have custody of the Organization's funds and securities and shall keep full and accurate accounts and records of receipts, disbursements and other transactions in the records of the Organization, and shall deposit all monies and other valuable effects in the name and to the credit of the Organization in such depositories as may be designated by the committees. The Treasurer shall keep a financial statement up-to-date and submit a report on the state of the Organization's finances at the meeting(s). He or she shall turn over to the Auditing Committee all such books, receipts, and records following the end of each fiscal period for auditing purposes. He or she shall make no expenditures of over \$500.00 without the approval of the Chairperson or Assistant Chairperson. He or she shall co-sign checks signed by the Chairperson or Assistant Chairperson.

ARTICLE FOUR

MEETINGS

- 4.1 **Date/Time of Meetings.** The Deaf Celebration of Dallas shall have a committee meeting to be held at least once a month on a date and time as determined by the Chairperson or the committee beforehand. The Chairperson shall decide whether a quorum is present. If not, the meeting shall be cancelled but reports may be given.
- 4.2 **Voting.** The voting on any given subject or issue shall be approved or declined by the majority of those present and voting. Robert's Rules of Order current edition shall be used as a basis on parliamentary voting.

ARTICLE FIVE

FISCAL YEAR

- 5.1 **Fiscal Year.** The fiscal year of the Deaf Celebration of Dallas shall be the normal calendar year; normally January 1 to December 31 of any given year.

ARTICLE SIX

GENERAL PROVISIONS

- 6.1 **Checks.** All checks or demands for money and notes of the Organization shall be signed by such officer or officers or such other person or persons as designated from time to time.
- 6.2 **Books and Records.** The Organization shall keep correct and complete books and records of account, and shall keep minutes of the proceedings of its committees having any authority of the officers, and shall keep at its principal office a record of the names and addresses of its members entitled to vote.
- 6.3 **Parliamentary Procedure.** In parliamentary procedure, unless otherwise specified in these Bylaws, Robert's Rules of Order, current edition, shall be the parliamentary authority governing deliberations of this organization.

ARTICLE SEVEN

REGISTERED AGENT

- 7.1 **Registered Agent.** The Chairperson is the designated Registered Agent of the Organization and his or her address will be the designated address. In the event the person who is designated as Chairperson is changed out to a new one as a result of death, resignation, or election, the Articles of Incorporation will be amended by mail and the Secretary of State notified.
- 7.2 **Changes.** In event of a changed of the registered agent, or a change in address of the registered agent, the Secretary of the Deaf Celebration of Dallas shall notify the Secretary of State of the State of Texas of such changes.

ARTICLE EIGHT

AMENDMENTS

- 8.1 **Amendment to Bylaws.** The Organization's committees may amend or repeal the Organization's Bylaws or adopt new Bylaws by the vote of two-thirds of the votes entitled to be cast by the committees present at a meeting at which a quorum is present; provided the amendment was presented in writing prior to the meeting. The committee members that may be counted as valid votes must each have been on the committee six (6) months or more.

ARTICLE NINE

DISSOLUTION

- 9.1 **Dissolution.** In the event of Deaf Celebration of Dallas having to dissolve all operations, the assets shall be turned over to any Deaf and Hard of Hearing 501(c)(3) organizations who share the same interest as Deaf Celebration of Dallas. This may be changed at any time at the discretion of all committee by an affirmative vote of 90 percent.